

Contact Officer: Jenny Bryce-Chan

## **KIRKLEES COUNCIL**

### **HEALTH AND WELLBEING BOARD**

**Thursday 14th December 2017**

Present: Councillor Viv Kendrick - Kirklees Council  
Councillor Kath Pinnock - Kirklees Council  
Councillor Donna Bellamy – Kirklees Council  
Richard Parry – Kirklees Council  
Carol McKenna – Greater Huddersfield CCG  
Dr Steve Ollerton - Greater Huddersfield CCG  
Fatima Khan-Shah – North Kirklees CCG  
Rory Deighton – Healthwatch  
Dr David Kelly - North Kirklees CCG  
Rachel Spencer-Henshall, Kirklees Council  
Kathryn Hilliam – NHS England

In attendance: Mike Houghton-Evans – Independent Chair of Kirklees  
Safeguarding Adults Board  
Saf Bhuta – Head of Safeguarding & Quality  
Sarah Carlile – Safeguarding Adults Partnership Manager  
Tom Brailsford – Head of Joint Commissioning Children  
Steve Brennan, Senior Responsible Officer Working  
Together  
Councillor Elizabeth Smaje – Chair of Health and Adults  
Social Care Scrutiny Panel  
Steve Brennan – Chief Finance Officer - North Kirklees  
CCG  
Phil Longworth – Health Policy Officer

Invited Observer: Steve Cotter, Chief Superintendent West Yorkshire Police

- 1 Membership of the Board/Apologies**  
Apologies from the following Board members were received: Cllr David Sheard, Cllr Erin Hill, Priscilla McGuire and Steve Walker.
- 2 Minutes of previous meeting**  
That the minutes of the 28 September 2017 be approved as a correct record.
- 3 Interests**  
No Interests were declared.
- 4 Admission of the Public**  
That all agenda items were considered in public session.
- 5 Deputations/Petitions**  
No deputations or petitions received.

**6 Public Question Time**

No questions were asked.

**7 Kirklees Safeguarding Adults Board 2016/17 Annual Report**

Mike Houghton-Evans, Independent Chair of the Kirklees Safeguarding Adults Board (KSAB) attended the meeting to present the KSAB's Annual Report 2016/17.

The Health and Wellbeing Board was advised that KSAB is a statutory strategic partnership which brings together the main organisations namely the Council, West Yorkshire Police and NHS organisations working with adults at risk of abuse and neglect.

KSAB produces a three-year strategic plan which is a rolling document and is updated following learning and analysis of the year's work. The annual report presents progress made over the last 12 months against the strategic plan. This year, there has been strong emphasis on collaboration in both the annual report and the strategic plan.

In summary, the KSAB annual report also includes:-

- Board member attendance information. This information has been included for the first time. There are only four meetings a year and it is important to ensure people are accountable for their attendance
- The report celebrates the Boards achievements and also considers what is next
- For the first time there is a section on performance with four domains highlighted which includes financial abuse. Neglect is the highest and there has been some initiatives with Trading Standards which help people protect themselves.

The Board was informed that the role of KSAB is to exert challenge and seek assurance from partners. In February 2018, there will be a formal challenge event held over two days which will call to account members of KSAB. At this event the focus will be how KSAB members feel they are achieving the aspirations of 'making safeguarding personal' which focuses on the individual rather than the organisation.

KSAB is committed to having a learning culture and is engaged with, and keen to support the initiative around prevention and early intervention. There is also a need to ensure and hold partners to account regarding having a competent workforce that understands and is trained in key aspects of safeguarding matters and keeping people safe.

Mr Houghton-Evans explained that last year, KSAB advised the Health and Wellbeing Board of the infrastructure that enables KSAB to exert its strategic and leadership purpose. The infrastructure includes a delivery group supported by a small number of sub groups and task and finisher groups that deliver parts of the work programme.

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Mr Houghton-Evans advised that, KSAB had recently lost one of its lay members, Hazel Whitworth who made a wonderful contribution to the work of KSAB.

The Board was informed that at a recent regional meeting of independent chairs, information was presented regarding how future statistics on safeguarding adults would be measured. A regional dashboard had shown how it was recorded and there was no consistency. An officer has been working with the regional team and there is now a consensus about how Section 42 enquiries should be recorded. This will show a significant increase in the count for Kirklees, however it is simply the way in which the figures are collected and recorded.

**RESOLVED** - That the 2016/17 Kirklees Safeguarding Adults Annual Report be received by the Board.

### 8 **Children & Adolescence Mental Health Service (CAMHS) Local Transformation Plan Refresh**

Tom Brailsford, Head of Joint Commissioning attended the meeting to provide the Board with an update on the CAMHS Transformation Plan Refresh. The Board was advised that every year there is a requirement for the refreshed plan to be formally agreed and signed off by the Health and Wellbeing Board.

The Board was informed that as part of this year's refresh, the priorities have been reduced from forty-nine to twenty five, focusing on the 'Future in Mind' themes. The priorities very much focus on reducing waiting times and improving the quality of provision. The Board was directed to the executive summary of the appended report which gives a breakdown of the key priorities.

The Board raised questions with regard to actions being taken to ensure that referrals to the service were appropriate. In addition, questions were also raised about the disparity in numbers between north and south Kirklees in respect of tier 4 services. The Board requested that the disparity between north and south Kirklees be further explored and brought back for further discussion.

**RESOLVED** - That the Kirklees CAMHS Local Transformation Plan refresh for 2017 be approved by the Board. That the Board continues to maintain a strategic oversight of the plan.

### 9 **Pharmaceutical Needs Assessment Post Consultation**

Rachel Spencer-Henshall, Service Director, Policy, Intelligence and Public Health presented for information a summary of the responses received post Pharmaceutical Needs Assessment Consultation.

The Board was reminded that in September 2017, a paper was presented which outlined the intention to consult on the second Pharmaceutical Needs Assessment for Kirklees. The updated report aimed to show the responses received following the 60 day consultation. The Board was advised that the responses will be considered by the steering group, following which the draft will be presented to the Board for sign off before going live in April 2018.

**RESOLVED** - That the Board notes the consultation responses and updates

**10 Proposals for Integrated governance arrangements for Commissioning Health and Social Care in Kirklees**

Steve Brennan, Senior Responsible Officer attended the meeting to update the Board on the proposed integrated governance arrangements. In summary, the Board was provided with information on the current arrangements and the suggested changes. The Board was informed that while the existing arrangements had worked well over the past few years, there was now a need to review them in light of the agreement to move towards greater integration.

The proposals aim to combine the functions of the Integrated Commissioning Executive (ICE) and the Better Care Fund Partnership Board (BCFPB) into a new Integrated Commissioning Board. Rather than having a series of Integrated Commissioning Groups the proposal is to have a programme of work to help the Integrated Commissioning Board deliver its plan and outcomes.

The aim is that the new arrangements will be in place from April 2018, initially operating in safe mode. Some of the areas that the Integrated Commission Board could focus on during the first 12 months will include:

- Building on existing trust, working relationships and confidence
- Developing the integrated commissioning strategy and plan the outcomes framework
- Continuing to Integrated commissioning strategy
- Receiving financial, performance and quality information

Mr Brennan explained that if the Board was in agreement that the proposals seemed like a reasonable way forward, officers would work up more detailed on the arrangements and bring this back to a future meeting.

The Board raised questions about the independence and accountability within this proposed arrangement. In response, the Board was advised that as more details are developed, consideration will be given to the membership and terms of reference and these are the areas that will also be considered. In addition, consideration will be given to involving patients and the public.

**RESOLVED** - That the Board supports the proposed changes to integrated governance arrangements and note the next steps in developing these arrangements including further discussion and approval at future Board meetings

**11 Date of next meeting**

That the date of the next meeting, 22 March 2018, be noted by the Board.